

St Albans Parish Council

Email: clerk@stalbanstpc.org Website: <https://stalbanstpc.org>

Councillors,

I hereby give you notice that the Statutory Annual Meeting of the Council will be held on Tuesday 16 May 2023 commencing at 7.15 pm. All members of the Council are summoned, and members of the public and press are welcome to attend.

Prior to the commencement of the meeting there will be a 15 minute period when electors may address the Council

Please submit apologies to the Clerk.

Lynda Ogilvie
Locum Clerk
St Albans Parish Council
9 May 2023

Prior to the commencement of the meeting, all councillors will sign a Declaration of Acceptance of Office.

AGENDA

373. Election of Chair

374. Apologies for Absence

375. Declaration of Interests – to receive disclosures of pecuniary and non-pecuniary interests pursuant to Section 31 of the Localism Act 2011 from Councillors on matters to be considered at this meeting.

376. To approve the Minutes of the meeting held on 25 April 2023

377. Election of Vice Chair

378. To agree process for co-opting members to fill vacancies after Election

379. To receive Oral reports from Councillors

380. Clerk Update on outstanding matters

381. Finance

a) to approve payments

b) to note budget update

c) to approve changes to Bank Mandate

d) to receive information about the appointment of outside body to undertake YE PAYE returns, and maintenance of payroll when permanent Clerk is appointed.

382. To consider whether to proceed with clearing alleyways in the parish which have become overgrown with weeds and debris.

383. To agree arrangements for maintaining website in the future, and other IT related services.

384. To agree process for recruitment of permanent Clerk.

385. Date of next meeting – Tuesday 27 June 2023